



Molemole Municipality

2017/2018

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2ND QUARTER REPORT**

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
- (i) Revenue to be collected, by source and
- (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and

(iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

The Financial Performance report for the second quarter of the financial year 2017/2018

REVENUE

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
<u>Revenue By Source</u>							

Property Rates	12,732,000	3,183,000	3,470,734	109	-9	6,842,013	The Municipality has implemented a new valuation roll which took effect on the 1 st of July 2017 which consist of improved and new improvements. Proper calculations will be done during adjustment budget period.
Service Charges- Electricity	9,909,922	2,477,481	1,615,461	65	35	3,870,121	Due to the implementation of mSCOA regulation, revenue votes (Prepaid and billing) are not consolidated on the financial system (SOLAR) and consolidation will be done in second quarter.
Service Charges- Refuse	2,055,416	513,854	775,483	151	-51	1,964,860	Data clean-up has been done through the mSCOA implementation process which effected the alignment of household and properties.
Rental of facilities and equipment	308,637	77,159	188,475	244	144	118,889	The previous vote number only catered for the actual amount received from rental facilities. Revenue integrated.
DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE %	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%		R	
Interest earned- external investment	2,488,257	622,064	489,175	79	21	904,323	More funds are earmarked for third quarter of the last tranche of equitable share as the second quarter municipality had a challenge of roll over funds from National Treasury.

Interest earned-outstanding debtors	1,600,754	400,189	226,074	56	44	665,052	Debt write off and the implementation of Credit control and debt collection processes lead to the reduction in debtors balances.
Fines	1,079,173	269,793	911,031	338	-238	1,944,966	The municipality is still working on the integration of Solar and the manual system of issuing traffic fines. The figure appearing on the budgeted amount was based on GRAP 1 principles which is recognition on accrual basis.
Licenses and permits	6,354,053	1,588,513	282,572	18	82	986,119	Control vote was not linked for receipts and the department of transport, Prodiba payments which lead to the net effect not being recognized on the system. Votes are currently being linked for proper and effective reporting.
Agency services	2,811,486	702,872	15,417	2	98	26,483	None
Transfers and subsidies	164,709,000	41,177,250	21,088,038	51	49	72,458,341	An amount of R71,520,000.0 from equitable share
Other revenue	10,293,340	2,573,335	588,829	23	77	527,966	The municipality will auction the stands during 3 rd quarter of the 2017/18 financial year
Total Revenue (including Capital transferred)	214,342,038	53,585,510	29,651,289	55	45	90,309,133	

The three months' budget for the 2nd quarter of 2017/18 financial year amounts to **R53,585,510.00** and the actual revenue collected from 01 October to 31 December 2017 amounts to **R29,651,289 (55%)** compared to the proportional percentage of **100%**.

OPERATING EXPENDITURE

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
<u>Expenditure by type</u>							
Employee related costs	80,387,030	20,096,757	16,970,995	84	16	26,497,728	Some vacant and funded posts not filled
Remuneration of Councilors	13,391,054	3,347,763	2,534,501	76	24	4,374,538	Upper limits not yet implemented
Debt impairment	5,195,000	1,298,750	-	-	100	2,597,500	Debts write-off resolution for 100% write off on water issued by the District council and 100% residential write-off issued by Molemole council lead to the delays in finalizing the impairment as it is having direct impact on the final figure.
Depreciation	7,200,000	1,800,000	2,695,613	150	50	5,718,172	None
Bulk purchases	9,473,821	2,368,455	2,608,302	110	10	4,198,506	None
Contracted services	4,000,000	1,000,000	883,590	88	12	1,719,567	None
General Expenses	39,333,068	9,833,266.89	7,764,624	79	21	31,460,381	
Repairs and Maintenance	7,580,089	1,895,022	3,773,701	199	99	3,773,701	
GRAND TOTAL	166,560,061	41,640,015	37,231,326	89	11	80,340,093	

The three months budget for the 2nd quarter of 2017/18 financial year amounts to **R41, 640,015.00**. The actual expenditure from 01 October to 31 December 2017 amounts to **R37, 231,326 (89%)** compared to the proportional percentage of **100%**.

The 89% expenditure includes an amount of **R2, 695,613** of depreciation which is a non-cash item.

CAPITAL EXPENDITURE

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET		3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	R	%	%	R	
Assets from own funds	10,449,000	2,612,250		12,272,225		-370	12,272,225	Payments for roll over projects
Assets from Grants and subsidies	37,078,108	9,269,527		3,536,950.00	10	90	3,536,950	
TOTAL CAPITAL EXPENDITURE	47,527,108	11,881,777		15,809,175	133	-33	15,809,175	

Payments in respect of capital projects funded internally from 01 October to 31 December amounts **R12, 272,225(11%)** against the three months' budget of **R2, 612,250.00**. Payments in respect of capital projects funded by grants and subsidies from 01 October to 31 December amounts **R3, 536,950.00 (10%)** against the three months' budget of **R9, 269,527.00**.

The total capital expenditure from 01 October to 31 December amounts **R15, 809,175(133%)** against the three months' budget of **R11, 881,777.00**.

DEBTORS

Comprehensive analysis of services debtors

The net outstanding service debtors as at 31 December 2017 amounts to 64,469,507 and is made up as follows:

Current Debt	Amount
30 Days	1,750,807
60 Days	1,755,486
90 Days	1,674,820
120+ Days	59,288,394

Plus Journals	0
Sub Total	64,469,507
Less: Credit Amounts	0
Total	64,469,507

The outstanding amount of 64,469,507 is divided as follows:

Category	Amount
Organs of state	28,359,035
Commercial	1,757,186
Households	17,146,720
Other	17,206,566
Total	64,469,507

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area(KPA) 6:		Spatial Rationale									
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipality financing ,planning and support 									
Key Organizational Strategic Objectives		To enhance conditions for economic growth and job creation To promote orderly development through integrated spatial planning and land use management									
Project No	Priority Areas(ID P)	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure
SPATIAL PLANNING											
1.	Spatial Planning	Spatial Planning awareness	Number of workshop conducted	New indicator	4 Spatial awareness workshop conducted	1x Workshop conducted	1 x workshop conducted	None	100%	3 rd quarter	Budget R40 000 Expenditure R0
2.	Spatial Planning	Development of Spatial development framework	Number of Spatial development framework developed	New indicator	One (1)Spatial development framework developed	Appointment of service provider and status quo Report	Speciation approved and project advertised	Awaiting appointment	0%	3 rd quarter	Budget R900 000 Expenditure R0

Spatial Rationale											
Responsive, Accountable, Effective and Efficient Local Government System											
Outcomes 9:											
Outputs :											
Key Organizational Strategic Objectives											
To enhance conditions for economic growth and job creation											
To promote orderly development through integrated spatial planning and land use management											
Project No	Priority Areas(ID P)	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure
3.	Spatial Planning	Pegging of sites	Percentage of sites		100% of sites requested pegged	100% sites requested pegged	No requests received	None	100%	N/A	Budget R300 000 Expenditure R1 79980.00
4.	Spatial Planning	Subdivision/c consolidation and rezoning of municipal sites	Percentage of subdivisions/co nsolidation and rezoning	New indicator	100% of sites subdivision/co nsolidation and rezoning processed	100% of sites subdivision/co nsolidation and rezoning processed	No requests received	None	100%	N/A	Budget 150 000 Expenditure R1 22381
5.	Spatial Planning	Drafting of building plans for e municipal properties existing	Percentage of municipal building plans received	100%(8 out of 8 building plans)compiled	Building plans compiled	Appointment of service provider	Specifications approved.	Project not advertised	0%	N/A	Budget R150 000 Expenditure R0
6.	Spatial Planning	Processing of building plans	Number of building plans received processed	New indicator	100% Processing of building plans received	100% Processing of building plans received	100% of building plans received processed	None	100%	N/A	OPEX
7.	Spatial Planning	Processing of land use applications	Number of land use applications received	New indicator	100% Processing of land use applications received	100% Processing of land use applications received	100% of land use applications received processed	None	100%	N/A	OPEX
8.	Local Economic Development	LED Stakeholder engagements	Number of LED Stakeholder engagements held	New indicator	4 LED Forum Meetings held	1 LED Forum Meeting held	1 LED forum meeting held	None	100%	None	Budget R66 394.00 Expenditure Nil

Responsive, Accountable, Effective and Efficient Local Government System											
Output 9: Outputs :											
<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipality financing ,planning and support 											
Key Organizational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
9.	Local Economic Development	Investor Conference	Number of partnership agreements signed on social labour plans	1 investor Conference held and 1x partnership agreement signed on social labour plans	Develop specification and bid Advertisement For the project	Appointment of service provider	Project Specification and ToR developed and bid has been advertised	Service provider not appointed	0%	3 rd quarter	Budget: R400 000.00 Expenditure Nil
10.	Local Economic Development	Reviewed of Molemole led Strategy	Number of LED Strategies reviewed	Current LED Strategy outdated(last reviewed)	Reviewed LED Strategy	Appointment of service provider, inception report	Project Specification and ToR developed and bid has been advertised	Service provider not appointed	0%	3 rd quarter	Budget: R500 000.00 Expenditure Nil
11	Local Economic Development	Molemole Career Expo	Number of Career Expo held	1x Career Expo held	1x Career Expo held	Appointment of prospective service provider, signing of SLA with Service provider	Project Specification and ToR developed and bid has been advertised	Service provider not appointed	0%	3 rd quarter	Budget: R190 000.00 Expenditure Nil
12	Local Economic Development	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	6 Graduates appointed and capacitated	6 graduates capacitated in agricultural programmes	Capacity building of 6 graduates	Capacity building of 6 graduates done.	None	100%	None	Budget: R450 000.00 Expenditure R84 000

Key Performance Areas(KPA):		Spatial Rationale									
Output 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipality financing, planning and support 									
Key organizational Strategic Objectives		To enhance conditions for economic growth and job creation To promote orderly development through integrated spatial planning and land use management									
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
INTERGRATED DEVELOPMENT PLANNING											
13	Local Economic Development	Job creation monitoring	Number of reports on job creation from municipal projects		2 reports compiled on job creation	1 report compiled	1 report compiled	None	100%	None	opex
14	Local Economic Development	Capacity building of SMME	Number of SMME's trained	20 SMME's capacitated	20 SMME's capacitated	Bid Advertisment for the project and identification of the SMMEs to be trained	Concept Document has been reviewed, and consultation with key stakeholders has been done	Advertisement not done	0%	3 rd quarter	Budget: R200 000.00 Expenditure Nil
15	IDP	Development and review of IDP/Budget	Number of IDP reviewed	One Reviewed and adopted 2016/17 Draft 2017/18 IDP	Adopted and printed a credible 2018/19	Ward committee consultations; IDP Status Quo Report compiled	Ward committee consultations done and IDP Status Quo Report compiled.	None	100%	None	Budget R200 000 Expenditure R0
16	IDP Unit	IDP Representatives Forum	Number of IDP Representative Forum Coordinated	2016/17 IDP Representative Forum in place	3X 2018/19IDP Representative Forum Coordinated	No target	No target	None	No target	None	Budget R177 856 Expenditure R0
17.	IDP	Strategic planning session	Number strategic working sessions held	4 Strategic working sessions held	3 Strategic sessions held	One(1) strategic working session on finalization of 2018/19 IDP/status analysis phase	One (1) strategic working session on finalization of 2018/19 IDP/status analysis phase held.	None	100%	None	Budget R350 000 Expenditure R0

Key Performance Areas(KPA)1:		Spatial Rationale									
Output 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipality financing ,planning and support 									
Key organizational Strategic Objectives		To enhance conditions for economic growth and job creation To promote orderly development through integrated spatial planning and land use management									
18.	IDP	Printing of IDP document	Number of IDP document printed	Approved 2017/18 IDP	200 IDP documents printed	No target	200 IDP documents printed	None	100%	None	Budget R200 000 Expenditure R0
19.	IDP	Printing of Annual Report	Number of Annual Report documents printed	Approved 2015/16 Annual Report	200 2016/17 Annual Report documents printed	No Target	none	none	none	none	Budget R200 000 Expenditure R0
20.	IDP Unit	Adoption of Final IDP/Budget	No of meetings held	One council meeting on adoption of IDP	One council meeting on final adoption Of IDP	No Target	none	none	none	none	Budget R100 000 Expenditure R0
20.	Risk Management	Risk Management	Percentage of identified risks resolved within the timeframe as specified un the register	0% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	0% risks not resolved within time frame as specified in the register	Service providers on SDF and LED Strategy not yet appointed.	0%	4 th quarter	opex

DEPARTMENT: TECHNICAL SERVICES

DEPARTMENT: TECHNICAL SERVICES											
Key Performance Areas(KPA)1:											
Basic Service Delivery											
Responsive,Accountable,Effective and Efficient Local Government System											
Implement a differentiated approach to municipality financing ,planning and support											
To provide sustainable basic services and infrastructure development											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress(% to target)	Revised Target	Budget Expenditure
OPERATION AND MAINTANANCE											
21.	Roads and Storm Water	Mohodi to Maponto Gravel to tar road	Percentage construction of Mohodi to Maponto gravel to tar	2 km of road upgraded from gravel to tar	Construction of Mohodi to Maponto from gravel to tar(1,5km of road tarred	Preparation of subbase layer, base layer and installation of storm water pipes	None	Waiting for completion of activities from phase 1 project.	0%	3 rd quarter Preparation of base layer, installation of storm water pipes, surfacing and installation of kerbs.	Budget R 9 733 468.00 Expenditure R 1,928,716.60
22.	Roads	Ramokgopha to Eisleben gravel to tar road	Ramokgopha to Eisleben gravel to tar	11 km of road upgraded from gravel to tar	Construction of Ramokgopha to Eisleben	Approval of designs, site establishment, preparation of subbase layer and base layer	Approval of designs, site establishment, preparation of subbase layer and base layer	None	100%	3 rd quarter Surfacing, installation of storm water pipes, and installation of kerbs.	Budget R8 250 769.00 Expenditure R 2,761,509.91
23.	Roads and Storm water	Matipana to Madikana Gravel to Tar Road	Percentage construction of Matipana to Madikana from gravel to tar including upgrading of storm water system	7km of road upgraded from gravel to tar	Construction of Matipana to Madikana road from gravel to tar (3km of storm water system upgraded)	Approval of designs, advertisement, appointment of contractor and establishment of site	Approval of designs, advertisement and appointment of contractor	None	100%	None	Budget R3 629 677.00 Expenditure R 0.00

Key Performance Areas(KPA)1:											
Basic Service Delivery											
Responsive,Accountable,Effective and Effctiant Local Government System											
Implement a differentiated approach to municipality financing ,planning and support											
To provide sustainable basic services and infrastructure development											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2nd Quarter target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
OPERATION AND MAINTANANCE											
24.	Roads	Upgrading of Nthabiseng Internal Street	Percentage upgrading of Nthabiseng Internal Streets	New Indicator	Upgrading of Nthabiseng Internal Streets From gravel to tar (1,5km of road tarred)	Approval of designs, advertisement, appointment of contractor and establishment of site	Approval of designs.	Waiting for way-leave approval from SANRAL	33%	3rd quarter Advertisment, appointment of contractor, site establishment.	Budget R6 960 486.00 Expenditure R 837,953.68
25.	Roads	Purchase of new Tractor Loader Backhoe (TLB)	Number of Tractor Loader Backhoe (TLB)procured	1 Tractor Loader Backhoe(TLB)	IX Tractor Loader Backhoe(TLB) procured	Sign Service Level agreement and Delivery of Tractor Loader Backhoe (TLB)	Appointment of service provider.	Late appointment of Service provider.	0%	3rd Quarter Sign Service Level Agreement and Delivery of Tractor Loader Backhoe (TLB).	Budget R1 500 000.00 Expenditure R 0.00
26.	Sports facilities	Mohodi Sports Complex	Complete Sports Complex	No Sports Complex in Mohodi	Sports Complex Constructed	Completion of outstanding layer works, completion of electrical works.	Site establishment	Initiated process of getting a service provider from the begging as the contract of	0%	3rd Quarter preparation of foundation si, Completion of	Budget R5 357 700.00 Expenditure

Basic Service Delivery											
Key Performance Areas(KPA):											
Output 9:											
Outputs :											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2nd Quarter target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
OPERATION AND MAINTANANCE											
					payment meters			previous service provider lapsed		outstanding layer works, completion of electrical works.	R 562,564.06
	Electricity	Upgrading of Electrical Network	Electricity Network infrastructure Upgraded	New indicator	Convert old conventional meters to pre-payment and replacement of old pre -	Replacement of old electricity pre-payment meters (50 Meters)	None	Budget constrains	0%	Budget Adjustment	Budget R 1 500 000.00 Expenditure R 0.00
27.	Electricity	Purchasing of Electrical Bakkie	Electrical bakkie purchased	New indicator	1X Electricity Bakkie purchased	Delivery of Electrical Bakkie.	Project on evaluation stage.	Late advertisement.	0%	3rd Quarter Appointment of service provider and delivery of Electrical Bakkie.	Budget R650 000.00 Expenditure R 0.00
28.	Electricity	Supply and installation of street lights	Number of streetlights installed and maintained	New Indicator	Streetlights maintained	New streetlight over-headline constructed.	Project on evaluation stage.	Late advertisement.	0%	3rdQuarter appointment of service provider and new streetlight over-headline constructed.	Budget R 300 000.00 Expenditure R 0.00

DEPARTMENT: COMMUNITY SERVICES

Basic Service Delivery											
Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipality financing ,planning and support											
To provide sustainable basic services and infrastructure development											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarterly target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
OPERATION AND MAINTANANCE											
29.	Social amenities	Renovation and Extension of Mogwadi Tennis Court	Number of Tennis Courts renovated and extended	Renovation and Extension of Mogwadi Tennis Court 1 st phase	Implementation of 2 nd phase of Mogwadi tennis court	Appointment of service provider to implement the project	Approved Specification and advertisement.	Restructuring of bid committees	50%	3 rd quarter target	Budget R600, 000
30.	Social amenities	Procurement of a tractor with grass cutting equipment	Number of tractor with grass cutting equipment purchased	New indicator	Procurement of one tractor with a grass Cutting equipment	Appointment of service provider to implement the project	Approved Specification and advertisement.	Restructuring of bid committees	50%	3 rd quarter target	Budget R500,000
31.	Environmental Management	Purchasing of 240 litre capacity litter bins	Number of Wheels litter bins purchased	New indicator	Procurement of 700 wheely bins	Preparation of specification, approval and advertisement	Approved Specification and advertisement	None	50%	None	Budget R400,000
32.	Social amenities	Beautification of Morebeng town	Number of entrances beautified	Beautification of Morebeng Town 1 st phase	Implementation of 2 nd phase beautification project	Preparation of specification, approval and advertisement	Approved Specification and advertisement	None	50%	None	Budget R400,000
33.	Risk Management	Risk Management	Procurement of grapper truck & additional compator truck	100% of identified risks resolved within timeframe as specified in the risk register	100% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved within the timeframe as specified in the register	0% of risks resolved within the timeframe as specified in the register	Lack of funding	50%	To be budgeted in 2018/19 FY	

Key Performance Areas(KPA):											
Basic Service Delivery											
Output 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs : Implement a differentiated approach to municipality financing ,planning and support											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarterly target	Actual Achievements	Reason for deviation	Progress(% to target)	Revised Target	Budget Expenditure
OPERATION AND MAINTANANCE											
6.	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks to be staged	09 roadblocks staged.	Instruction of R/TMC to concentrate on visibility and patrol	97%	3 rd quarter target	None
7.	Traffic and Licensing	Management of driving licenses	Number of drivers licenses examined	Drivers license clients examined	100% of drivers licenses examined	100% of drivers licenses examined	100% drivers licenses examined	None	100%	None	None
8.	Traffic and Licensing	Management of learners licenses	Number of learners licenses examined	Learners license clients examined	100% of learners licenses examined	100% of learners licenses examined	100% of learners licenses examined	None	100%	None	None
9.	Traffic and Licensing	Management registration of motor vehicles	Number of vehicles registered	Motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	None	100%	None	None
10.	Traffic and Licensing	Management of licensing of motor vehicles	Number of vehicles licensed	Vehicles licensed	100% of received applications for vehicle licensing processed	100% of received applications for vehicle licensing processed	100% of received applications for vehicle licensing processed	None	100%	None	None

DEPARTMENT: CORPORATE SERVICES

Key Performance Area (KPA) 6:	Municipal Transformation and Organizational Development
Outcome 9:	Responsive, Accountable, Effective and Efficient Local Government System
Outputs :	Implement a differentiated approach to municipal financing, planning, and support
Strategic objectives	Ensure administrative support to municipal units through continuous institutional development and innovation.

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Revised target	Budget Expenditure	Means of Verification
34	Administration	Procurement of Office Furniture	Number of office furniture procured	167 furniture items procured in 2016/17 Financial year	Preparation of specification and advertisement	Appointment of Service Provider for the supply and delivery of furniture	Tender advertised and closed on the 16 th November 2017	Awaiting Evaluation and Adjudication by Bid Committees	31 March 2018	Budget R 400,000 Expenditure R 0	Approved Specification Delivery notes Appointment Letters Invoices
35		Procurement of Vehicles	Number of new municipal vehicles procured and allocated	02 new vehicles procured in the 2016/17 financial year	1x new bakkele procured and allocated	Appointment of Service Provider for the supply, registration and delivery of 1x Municipal bakkele.	Tender advertised and closed on the 16 th November 2017.	Awaiting Evaluation and Adjudication by Bid Committees	31 March 2018	Budget R 400,000 Expenditure R 0	Approved Specification Delivery notes Appointment Letters Invoices
36		Maribana Satellite Office	Number of offices renovated and upgraded	New Indicator	Upgrading of Maribana Satellite office	Appointment of Service Provider for establishment of site identification	Moloto Traditional authority issued P.T.O Meeting held with Traditional Authority for site identification	Awaiting Survey drawings for the identified area	30 June 2018	Budget R 3,044,000 Expenditure R 0	Approved Specification Appointment Letters Completion Certificates Invoices

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Revised target	Budget Expenditure	Means of Verification
37	Information and Communication Technology	Annual Software License renewal	Renewal of annual software licenses	Microsoft, Symantec and backup exec, Venus, Payday and GIS licenses are in place	100% maintenance of ICT systems and licencing	Satellite Office Draft Specification and advert for procurement of Symantec and Backup Exec licenses and Microsoft Licenses	Service provider has been appointed and the licenses have been delivered.	None	None	Budget R 600,000 Expenditure R 380 691.00	Specification s, Appointment letter/ orders
38		Replacement of Obsolete ICT Equipment	Percentage procurement of ICT Equipment	35 laptops, 32 desktops, 45 printer, 3 UPS in place	100% of computer equipment maintained	Draft specification on for Procurement of Computers and Printers	Not achieved. Specification has been drafted and the project has been advertised,	Awaiting for appointment of service provider	31 March 2018	Budget R 500,000 Expenditure R 0	Specification s, appointment letters and delivery notes
39		Procurement of ICT equipment	Number of ICT equipment procured and allocated to officials	35 laptops, 32 desktops, 45 printer, 3 UPS, 2 server racks in place.	100% of ICT equipment procured and allocated as requested	Draft specification on for Procurement of Computers and Printers	Specification has been drafted and the project has been advertised, awaiting for appointment of service provider	Awaiting for appointment of service provider	31 March 2018	Budget R 300,000 Expenditure R 0	Specification s, appointment letters and delivery notes

No	Priorit y area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Revised target	Budget Expenditure	Means of Verification
40	Human Resources Development	Recruitment and selection processes	Number of Workplace skills plan and Annual Training report (WSP and ATR submitted to LGSETA		1 Workplace skills plan and Annual Training report (WSP and ATR submitted to LGSETA by 30 April 2017	1 Quarterly Training report developed	1x Training report developed	None	None	Opex	1x Training report Attendance registers
41	Human Resources Development	Training of employees	Percentage of the training budget spent on training of employees		100% of the training budget spent on training of employees	25% of the training budget spent on training of employees	Not achieved. 2x finance employees trained on MFMP. 2x general worker's employees trained on environmental practice 2x HR employees trained on Payday system 2x employees trained on government communication systems.	Training for MFMP was funded FROM FMG. Training for Environmental is a learnership funded. Training for communication was funded by GCIS.	None	Budget R 400,000 Expenditure R 12,654.00	1x Training report Attendance registers
42	Human Resources Development	Training of councillors	Percentage of the training budget spent on training of councillors		100% of the training budget spent on training of councillors	25% of the training budget spent on training of Councillors	Not achieved. 18 Councillors trained on GCIS	Training for communication was funded by GCIS.		Budget R 300,000 Expenditure R 0	Training reports Attendance register.

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Revised target	Budget Expenditure	Means of Verification
43	Human Resources Development	Bursary fund Internal	Percentage of eligible employees awarded with bursary/Loan in line with available budget		100 percent of eligible employees awarded with bursary/Loan in line with available budget	100 percent of eligible employees awarded with bursary/Loan in line with available budget	None	No request received during quarter	None	Budget 82,332 Expenditure R 0	Report on awarded bursary
44	Human Resources Development	Internships and experiential training	Number of programs put in place to capacitate young people in Molemole Municipal jurisdiction (internships and experiential training)		2 programs put in place to capacitate young people in Molemole Municipal jurisdiction (internships and experiential training)	2 programs put in place to capacitate young people in Molemole Municipal jurisdiction (internships and experiential training)	1x learner placed on Experiential training for PMS 1x Trainee appointed at Morebeng Branch office.	None	None	Opex	Internship and Experiential Training agreement/ reports
45	Labour Relations	Employment equity report	Number of employment equity reports submitted to DoL	1x Employment Equity report submitted	1 employment equity report submitted to DoL by January 2017	1x draft employment equity report	1x draft employment equity report developed	None	None	Opex	Draft report
46	Occupational Health and Safety	Fire detectors and alarm system	Percentage installation of fire detectors and alarm system	New indicator	100% installation of fire detectors and alarm system in Morebeng Satellite office	No target	None	None	None	Budget R 150,000 Expenditure R 0	Specifications, appointment letters and delivery notes

MUNICIPAL MANAGER'S OFFICE												
Good governance & Public Participation												
Responsive, Accountable, Effective and Efficient Local Government System												
Outputs :												
<ul style="list-style-type: none"> Deepen democracy through a refined ward committee model Administrative and financial capability 												
Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees												
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	Means of verification
COMMUNICATIONS												
47.	Communications	Printing and publication	Number of printing and publication made	500 diaries and 1000 diaries printed 10000 newsletters published	1200 Newsletters printed 800 diaries and 1500 calendars printed	Delivery of Diaries and calendars	100% Achieved	None	50%	Second quarter	R359 100 (committed)	
48.	Communications	Events management equipment	Number of event management equipment procured	17 Municipal branding purchased 1 Podium purchased	Purchased of Municipal branding, Podium and Loud Hailers	Specificati on Done. Advert Revised target, Podium not required.	Specificati on Done. Advertisin g to be done in third quarter.	Delayed delivery of 2016/17 Branding	100%	Third quarter	R22750 (Committed)	
49.	Communications	Trailers	Number of Trailers procured	1 Trailer purchased	Purchased of 1 Municipal Trailer	Specificati on Done. Trailer to be purchased in fourth quarter.	Specificati on Done. Trailer to be purchased in fourth quarter.	Previously purchased trailer in good condition	25%	Third quarter		
50.	Communications	Marketing ,publicity and advertising	% of marketing, publicity and advertising made	100% requested marketing and advertised of municipal	100% Municipal activities publicised and advertised	100% of Municipal Activities publicised and advertised .	100% of Municipal Activities publicised and advertised .	None	100%		R74500	

Key Performance Areas(KPA)1:												
Good governance & Public Participation												
Responsive,Accountable,Effective and Efficient Local Government System												
Outputs :												
<ul style="list-style-type: none"> Deepen democracy through a refined ward committee model Administrative and financial capability 												
Key Organisational Strategic Objectives												
Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees												
LEGAL SERVICES												
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure	Mans of verification
51.	Legal advisory services	Legal advisory services	Percentage of documented Legal advisory services provided	100% of Legal advises provided and documented	100% of Legal advises provided and documented	100% of Legal advises provided and documented	100% of Legal advises provided and documented	None	0%	2nd quarter	Opex	
52.	Legal advisory services	Contracts	Percentage of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	None	0%	2nd quarter	Opex	
INTERNAL AUDIT												
53.	Internal Audit	Audit action plan	Percentage of Audits queries addressed	100% of Auditor General queries addressed	100% of Auditor General queries addressed	Completion of the audit action plan	Completed audit action plan	none	100%	None	OPEX	
54.	Internal Audit	Performance audits	Number of performance audits reports submitted to Council	4 performance audit report submitted to Council	4 performance audit report submitted to Council	1 performance audit report submitted to Council	none	Delay in the appointment of the audit committee	0%	None	OPEX	
55.	Internal Audit	Audit Committee meeting	Number of Audits committee meetings coordinate	6 Committee meetings coordinated	6 Committee meetings coordinated	0 (zero) Committee meetings coordinated	none	Delay in the appointment of the audit committee	0%	None	OPEX	

Key Performance Areas(KPA)1:		Good governance & Public Participation										
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System										
Outputs :		<ul style="list-style-type: none"> Deepen democracy through a refined ward committee model Administrative and financial capability 										
Key organizational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees										
RISK MANAGEMENT												
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure	Means of verification
56	Risk management	Risk Register	Percentage of risks resolved within timeframe as specified in the risk register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	84% of risks resolved within the timeframe as specified in the register	Non - compliance by department	84	None	OPEX	
57.	Risk management	Risk management committee meeting	Number of risk management committee meetings	4 Risk management committee meetings coordinated	4 Risk management committee meetings coordinated	1 Risk management committee coordinated	1 Risk management committee meetings coordinated	None	100%	None	OPEX	
58.	Risk management	Risk assessment	Number of strategic risk assessment report compiled	One (1)2016/17 Strategic risk assessment conducted and report compiled	One (1)2016/17 Strategic risk assessment conducted and report compiled	No target	No target	None	N/A	None	OPEX	

Key Performance Areas(KPA)1:		Good governance & Public Participation								
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System								
Outputs :		<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administrative and financial capability 								
Key organizational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees								
59.	Risk management	Operational risk assessment	Number of operational risk assessment report compiled	One(1)operational risk register compiled	No target	No target	None	N/A	None	OPEX
60.	Risk management	Fraud Awareness	Number of Fraud awareness campaign conducted	New indicator Two (2) Fraud awareness campaign conducted	One fraud awareness campaign conducted for councillors	One fraud awareness campaign conducted for councillors	None	100%	None	OPEX

PERFORMANCE MANAGEMENT SYSTEM												
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Mid-year Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure	Means of verification
61.	Performance Management System	Assessment Snr Manager	Number of performance assessment conducted	2016/17 performance assessments conducted	4X performance assessment conducted				0	Mid-year assessment will be done once snr managers are appointed	OPEX	
62.	Performance Management System	Annual performance report	Coordination of annual report	1X Annual performance report compiled	1x Annual performance report compiled and submitted	No target	APR compiled and approved	None	100%	None	OPEX	
63.	Performance Management System	Quarterly performance reports	Number of quarterly performance reports	4X quarterly performance reports	4X quarterly performance reports	1 x quarterly report to	1 x quarterly report submitted	None	100%	None	OPEX	

Key Performance Areas(KPA)1:											
Output 9:											
Outputs :											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance Indicator	2017/18 Annual Target	2 nd Quarter target	Actual Mid-year Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure	Means of verification
<p>Good governance & Public Participation</p> <p>Responsive, Accountable, Effective and Efficient Local Government System</p> <ul style="list-style-type: none"> Deepen democracy through a refined ward committee model Administrative and financial capability <p>Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees</p>											
64.	Performance Management System	Compilation of Annual report	Approved 2016/17 performance report and annual report	Approved 2016/17 performance report and annual report	to be submitted	COGHSTA		100%	None	OPEX	
65.	Performance Management System	Printing of Annual Report	Printing 2016/17 Annual Performance Report	2016/17 Annual performance report and Annual Report to Auditor by August 31 2016	No target	Annual report 16/16 printed and submitted. APR compiled.	None	100%	None	Budget Budget R.200 000 Expenditure R187 000.00	AR 2015/16 APR 2016/17
66.	Performance Management System	Consolidation of SDBIP	2018/19 SDBIP	No Target	No target		2018/19 SDBIP will be done in the 4 th quarter	100%	None	OPEX	

GOOD GORVENANCE AND PUBLIC PARTICIPATION

67.	Special Focus	HIV/AIDS	No of HIV/AIDS activities/events coordinated	New indicator	4 events/Activities/ meetings	2x event /activities/ meetings held	100%	None	100%	None	Budget R13 000 Expenditure
68.	Special Focus	Youth	No of youth activities/events /meetings	New indicator	4 events/Activities/ meetings	None	None	Still in a process of establishing the youth forum	0%	2nd quarter	Budget R12000 Expenditure
69.	Special Focus	Women and Children	Number of Women and Children activities events coordinated	Old indicator	4 events/Activities/ meetings	1x events/Activities/ meetings coordinated	None	Still in a process of establishing the Children and woman activities	100%	None	Budget R11000 Expenditure

GOOD GORVENANCE AND PUBLIC PARTICIPATION

70.	Special Focus	Disability programme	Number of activities/events related to people with disabilities	New indicator	4 events/Activities/ meetings	None	None	Still in a process of establishing the Disability programme	0%	2nd quarter	Budget R90 000 Expenditure
71	Special Focus	Older persons programme	Number of older person's activities/events coordinated	New indicator	Four(4) events/activities/ meetings	None	None	Still in a process of establishing the old persons programme	0%	2nd quarter	Budget R90 000 Expenditure

DEPARTMENT: BUDGET AND TREASURY

Municipal Financial Viabilities and Management											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capabilities 											
To ensure sound and stable financial capacity											
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure
BUDGET AND REPORTING											
72	Financial Management	An approval credible adjustment budget as per MBRR	Number of approved credible adjustment budget as per MBRR	1x 2016/17 Adjustment budget approved	1 approved credible adjustment budget as per MBRR	No target	No target	None	N/A	None	Opex
73	Financial Management	2018/19 draft credible annual tablet as per Municipal Finance Management Act(MFMA) and MBRR	Number of draft credible annual tablet as per Municipal Finance Management Act(MFMA) and MBRR	1x 2017/18 budget adopted	A draft credible annual tablet as per Municipal Finance Management Act(MFMA) and MBRR	No target	No target	None	N/A	None	Opex
74	Financial Management	2018/19 credible annual budget adopted	Number of credible annual budget adopted as per Municipal Finance Management Act (MFMA)	1X 2017/18 Budget approved	A credible annual budget adopted as per Municipal Finance Management Act (MFMA) and MBRR	No target	No target	None	N/A	None	Opex
75	Financial Management	Submission of Section 71 reports	Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted	12x Section 71 reports submitted	12x Section 71 reports submitted	3x section 71 reports Submitted	3x section 71 reports submitted	None	100%	None	Opex

Key Performance Areas(KPA)1:		Municipal Financial Viabilities and Management									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capabilities 									
Key Organisational Strategic Objectives		To ensure sound and stable financial capacity									
BUDGET AND REPORTING											
76	Financial Management	Submission of in Year reports	Number of MFMA compliance reports submitted	4x Quarterly reports submitted	4x Quarterly reports submitted	1x quarterly report submitted	100%	None	None	None	None
77	Financial Management	Submission reports on MSCOA implementation plan	Number of reports on MSCOA implementation plan	2x reports submitted	4x Quarterly reports submitted	1x quarterly report submitted	100%	None	None	None	None
78	Financial Management	Submission of Section 72	Number of Section 72(mid-year)report submitted	1x Section 72 report submitted	1x Section 72 report submitted	No target	N/A	None	None	None	Opex
79	Financial Management	Configuration of Chart of Accounts in line with MSCOA	Functional Financial system compliant with MSCOA	New indicator	Approval functional financial reporting system	No target	80%	None	None	Ongoing	Budget 2 700 000
REVENUE MANAGEMENT											
80	Revenue management	Vending system	On-line electricity vending system	New indicator	Implemented and functional on-line vending solution	Development of Specification and the advertise ment of the on-line vending solution.	50%	None	None	None	R 205 000 Expenditure R0
81.	Revenue management	Cost recovery and Depots analysis/Dept. collection	Follow-up on long outstanding depts./dept. collection	New indicator	Implementation of depts. collection process and improvement of revenue collection rate	Implementation of credit control and debt collection processes	80%	Government and Private farms still need to be analyzed.	None	None	R 205 000 Expenditure R0

Municipal Financial Viabilities and Management											
Key Performance Areas(KPA)1:											
Output 9:											
Outputs :											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure
REVENUE MANAGEMENT											
83.	Revenue management	Reconciliation of debtors accounts	Reconciling debtors billed monthly and the age analysis	12 months debtors reconciliation reports	12 months debtors reconciliation reports	3 X monthly debtors report	3 X Age analysis done as per the monthly billing. Linked to individual debtors.	Unbundling for debtors vote numbers is still being finalized for MSCOA compliance linked sub-ledger and general ledger reports will be finalized in 3 rd quarter	50%	None	0.00
84	Revenue management	Reconciliation of traffic and licencing account	Reconciling traffic and licencing monthly reports and the Solar financial system	12 Month traffic and reconciliation reports	12 Month traffic and reconciliation reports	3 X Monthly traffic reconciliation reports	3 X Monthly traffic reconciliation reports has been completed.	None	100%	None	0.00

Municipal Financial Viabilities and Management										
Key Performance Areas(KPA)1:										
Output 9:										
Outputs :										
Key Organisational Strategic Objectives										
Responsive,Accountable,Effective and Efficient Local Government System										
<ul style="list-style-type: none"> Action support of the human settlement outcome Implement a differentiated approach to municipal financing,planning and support 										
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees										
To ensure sound and stable financial management										
85.	SCM- ASSET	Revaluation of infrastructure Asset	Number of reports on revaluation compiled	Unbundling of and Residual reports	No Target	No Target	No Target	None	None	Budget R818 40 3,00
86	Supply Chain Management	Assets Reconciliation	Number of FAR&GL reconciliation	12x FAR & GL reconciliation	3 X FAR & GL	3 X FAR & GL	None	100%	None	Expenditure 0.00
87.	Supply Chain Management	Loose assets verification	Number of Assets verification Reports	2 Assets verification Reports	1 X Loose Asset verification Report	1 X Loose Asset verification Report	None	None	None	0.00
88.	Supply Chain Management	Inventory Count	Number of inventory count report	Inventory Count Report	No Target	No Target	None	None	None	0.00
89.	Supply Chain Management	Procurement plan	Approved procurement plan	Approved procurement plan	No target	No target	None	None	None	None
90.	Supply Chain Management	SCM performance reports	Number of performance reports	4x CM performance reports	1x Quarterly performance reports	1 x SCM performance report	None	100%	None	0.00
91.	Risk Management	Identification of risk	Number of risk identified	100% risks resolved	100% risks resolved	100% risks resolved	None	100%	None	0.00

EXPENDITURE MANAGEMENT										
Municipal Financial Viabilities and Management										
Key Performance Areas(KPA)1:										
Output 9:										
Outputs :										
Key Organisational Strategic Objectives										
Responsive, Accountable, Effective and Efficient Local Government System										
<ul style="list-style-type: none"> Action support of the human settlement outcome Implement a differentiated approach to municipal financing, planning and support 										
Provide an accountable and transparent approach to municipal financing, planning and support coordination of administration and council committees										
To ensure sound and stable financial management										
Project no	Priority Area	Project Name	Key Performance indicator	2017/18 Annual Target	2 nd Quarter target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised Target	Budget Expenditure
92.	Financial management	Salary Reconciliations	Number of salary reconciled to General Ledger	12 Salary reports reconciled General Ledger	3 X salary reports reconciled to the GL	2X salary reports reconciled to the GL	Some votes have insufficient funds	66.67%	Ongoing	0.00
93.	Financial management	Petty Cash reconciliations	Number Of Petty Cash reconciliation	12 Petty Cash reconciliation Reports Completed	3 X Petty Cash Reconciliations	3X Petty Cash Reconciliations	None	100%	0.00	0.00
94.	Financial management	VAT 201 Reconciliation	Number of 201 reconciliation submitted to SARS	6X XVAT 201 Reconciliation submitted to SARS	1 X VAT 201 Reconciliation submitted to SARS	1 X VAT 201 Reconciliation submitted to SARS	None	100%	None	0.00
95.	Financial management	Project Retention and Fruitless and Wasteful expenditure register	Updated project, Retention and Fruitless and Waste Expenditure register	1x updated Project and retention register compiled	Updated Project and retention register compiled	Updated Project and retention register compiled	None	100%	None	0.00
96.	Financial management	Expenditure on staff benefits(MFM A section 66)	Number of Expenditure on staff benefits reports reconciled to General Ledger	12 Reports Expenditure on staff benefits completed	3 X Expenditure on staff benefits reports reconciled to the GL	3 X Expenditure on staff benefits reports reconciled to the GL	None	100%	None	0.00

Key Performance Areas(KPA)1:		Municipal Financial Viabilities and Management									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Action support of the human settlement outcome Implement a differentiated approach to municipal financing,planning and support 									
Key Organisational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees To ensure sound and stable financial management									
97.	Financial management	Creditor's reconciliation for all categories of creditors	NO of Creditor's reconciliation	12 Creditors reconciliation	3x Creditors reconciliation	3x Creditors reconciliations	3x Creditors reconciliations	None	100%	None	0.00

RAMOGALE M W

ACTING MUNICIPAL MANAGER



DATE

30/01/2018

Transmission Report - Job Undelivered

Xerox 4112

The job was not sent. Pass this report to the sender.

Job Date & Time 01/30/2018 3:12 AM
Sender KO


M W RAMOGALE
ACTING MUNICIPAL MANAGER

Hope you find the above in order

Our 3 x officials will be released on the above mentioned date as communicated to your PMS Coordinator.

We are on the process of cascading the individual performance assessments to staff below section 56/57 managers and the CDM has been identified as the municipality that can assist in this regard.

This serves as a formal request for the Molemole officials to be allowed to do the bench-marking exercise at the District Municipality.

REQUEST FOR BENCH-MARKING EXERCISE: 09 FEBRUARY 2018

Sir / Madam

POLOKWANE
0889

41 Biccard Street
Capricorn District Municipality

29 January 2018

Enquiries: Mogakane KM

Reference: 5/19

Molemole Municipality



HEAD OFFICE
30 Church Street
Pretoria, X4
Telephone: (012) 591 5254
Fax no : (012) 591 5019
Email: info@molemole.gov.za

MOREBENG BRANCH OFFICE
21 Cox, Bees & Virries Street
MORREBENG CBD
MORREBENG
Phone : (013) 397 4332 / (013) 397 432
Fax no : (013) 397 4334
www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Result

Recipient Information

Date & Time Sent 01/30/2018 3:12 AM

MogakaneM@molemole.gov.za

Completed with an Error (016-781) : Server Connec
on Error

Xerox 4112

The job was not sent. Pass this report to the sender.

Job Date & Time 01/30/2018 3:12 AM
Sender KO

HEAD OFFICE
261 Church Street
Mogakane
Mogale City
Telephone : (015) 821 0210
Fax no : (015) 861 0415
E-mail: info@molemo.gov.za



MOREBENG BRANCH OFFICE
25 Cnr. Riet & Willem Street
Mogale City
Telephone : (015) 397 4337 / (015) 397 4332
Fax no : (015) 397 4334

Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Mogakane KM**

Reference: **5/19**

29 January 2018

The Acting Municipal Manager
Capricorn District Municipality
41 Bliccard Street
POLOKWANE
0699

Sir / Madam

REQUEST FOR BENCH-MARKING EXERCISE: 09 FEBRUARY 2018

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Our 3 x officials will be released on the above mentioned date as communicated to your PMS Coordinator.

Hope you find the above in order

W RAMOGALE
ACTING MUNICIPAL MANAGER

Result
Completed with an Error (016-781) : Server Connec
on Error

Date & Time Sent 01/30/2018 3:12 AM
Recipient Information MogakaneM@molemo.gov.za